



**Student & Parent**

# **Handbook**

**2020 - 2021**

**Bryan J. Lackey**  
Director

## DIRECTOR'S MESSAGE

Welcome to Herbert Hoover High School and Hoover Instrumental Music (HIM). You have landed in a fantastic place!

Your decision to be a part of Hoover Instrumental Music places you in one of the most successful programs in the entire history of Herbert Hoover High School.

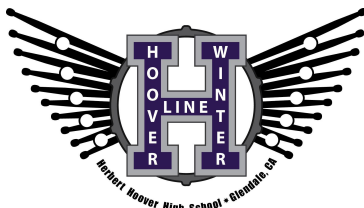
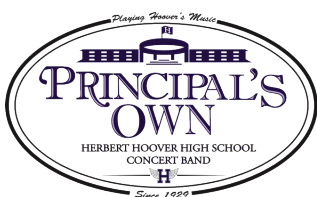
HIM achieved exceptionally high artistry, awards, and recognition last year. Previous incarnations of the Hoover String Orchestra have earned Unanimous Superior Ratings in district and regional level festivals. The Hoover Tornado Marching Band has won five consecutive state championships in two different divisions under two different directors, while the percussion section has won seven consecutive titles. In prior years our The Hoover Winter Guard and the Tornado Winds have also earned great success as well. The Herbert Hoover Jazz Band remains one of the most in demand programs for both district sponsored and community events. In addition to their successes in music, members of the Hoover Instrumental Music program have distinguished themselves across almost every opportunity that Hoover High School has to offer, including as club presidents, athletes, and academic stars of the very highest orders.

However, this year presents a unique set of circumstances. Safety concerns about Covid-19 have led Glendale Unified to begin the school year completely remotely, with an uncertain return date to on-campus instruction. This presents both a new set of challenges to us AND a waiting opportunity to learn and grow as individual musicians, and as a program. As such, this handbook will include procedures and guidelines for both online and in person rehearsals.

Through your involvement in HIM, I hope to help you become elevated and to become the best version of you. The information in this handbook will help prepare everyone for another exciting year in Hoover Instrumental Music. I look forward to another year of excellence in music with you and our parent booster organization, the Hoover Instrumental Music Boosters. The success of all of the ensembles of HIM is dependent on every individual achieving his or her maximum potential. If you have any questions regarding rehearsals, fair-share donation, dates, or schedules, please email me at [BLackey@gusd.net](mailto:BLackey@gusd.net) or call me at (626)536-6801.

Finally, it is vitally important that we devote ourselves to our classroom studies, and to live our lives by the guiding principles of Hoover Instrumental Music, which are laid out as our "Icon Words." They are: Loyalty, Integrity, Work Ethic, Stick-To-It-Ive-Ness, Punctuality, Dignity, Passion, and Class.

It's a GREAT day to be a Tornado!



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## ORGANIZATION

As one of the most successful and visible programs at Herbert Hoover High School, the Hoover Instrumental Music (HIM) program offers many learning opportunities to enrolled students.

### Mission Statement

Hoover Instrumental Music program mission is to:

- To create a premier ensemble through student achievement and excellence.
- To develop in its members, the skills and moral character that will help them be successful in their future careers.
- To enhance the reputation of the Hoover Instrumental Music Program throughout Glendale, California, The United States and abroad through the positive qualities and demeanor of our members.
- To support Herbert Hoover High School and increase community spirit.

### Director and Instructional Staff

Hoover Instrumental Music program is led by a group of professionals with many years of experience in music education and band performance.



**Bryan J. Lackey**– *Director, Hoover Instrumental Music*

I was born in San Dimas, California, and my first love was paleontology, but after I joined band in fifth grade and picked up a trumpet the band life was the life for me. After my first year of playing I was a part of the incredible Lone Hill Intermediate School band program under Ed Wolfe, and I picked up the rest of the brass instruments along the way. My junior year of high school I discovered music teaching after helping a friend develop a better sound on trumpet, and eventually I received my bachelor's degree and teaching

credential from California State University, Fullerton in 2005 and my master's degree from American Band College at Central Washington University in 2019. As an educator I've taught and coached privately and been a school band director at all age ranges from elementary to high school. This is my second year at Hoover; in my first year I was fortunate enough to see our marching band continue as multiyear champions in CSBC division 4A, along with repeating as longtime percussion champions, and pursuing a full concert, orchestra, and jazz schedule until we went online. Immediately previous to beginning at Hoover I was the Director Of Instrumental Music at Morningside High School in Inglewood, CA, where I rebuilt and expanded the program and was the first director in Inglewood Unified to go to SCSBOA festivals in over a decade. As a performer I've been the former principal trumpet of the Yorba Linda Orchestra, a featured trombone soloist with the Pico Rivera City Jazz Band, and the founder of ska band Goodluck Shark. In normal times, I continue to play across southern California as a freelance musician and a member of Orange County based ska band Failed To Victory, and I'm looking forward to continuing the proud tradition of Hoover Instrumental Music.



**Daniel Baker** – *Director of Percussion Studies, Bass and Jazz Rhythm Section Coach*

Dan Baker is a professional bass player, studio musician, and percussion instructor. He has been featured in virtually every instrumental group he has performed with. As a student he was the first in Hoover High School's history to receive a solo award from *Downbeat Magazine's annual student music awards*. This is a national competition which includes the entire United States and Canada. He won first place in the *Blues/Pop/Rock* soloist category as a junior, and as a senior he won it again along with the first place combo award and the second place jazz instrumental soloist award.

While a student, Mr. Baker also held the chair of *principal bass* with the *Glendale Youth Orchestra* for six years, *principal bass* of the *Hoover Orchestra*, and was the student instructor and composer for the *Hoover Drum Corps*. Mr. Baker performed with the *Tournament of Roses Parade honor band* and competed in the Winter Guard International Percussion World class finals with the *Burbank Black Knights* and the *California State University Northridge Indoor percussion Ensemble*.

Upon graduating from Hoover, he performed with the *Santa Monica College Orchestra* again as *principal bass*, and then auditioned for the *Ringling Brothers and Barnum Bailey Circus* band and won the position as the second youngest touring musician in the bands history. He toured with them for a total of five years performing for nearly 100,000 people a week, 50 weeks a year in all the major arenas around the United States, Canada, and Mexico City. Mr. Baker has also performed extensively with many different artists such as *Ana Barbara, Luz Rios, RBD (Rebelde), Diego Gonzales, Gloria Trevi, Cristian Castro, Tommy Walker, The Kry, Jessy J, Ricky Lawson, Blest, Paulina Aguirre*, and various church worship bands.

Mr. Baker has recently earned his bachelor's degree from *Berklee College of Music* and holds the position of *Director of Percussion studies at Herbert Hoover High School and Toll Middle School*. For the last five years he has propelled Hoover High School to six consecutive Percussion State Championships.

**Narelle Stewart**—*Front Ensemble Instructor*

Narelle Stewart currently resides in Rialto, California and is a student at Citrus College in Fontana. She serves as a Front Ensemble Technician at Serrano Highschool in Phelan, California and Herbert Hoover Highschool in Glendale, California.

Aside from her dedication to her students, Ms. Stewart was a member of a few percussion ensembles herself! Her marching percussion experience includes: Gold Drum & Bugle Corps 2017, RCC Fall 2017, Dark Sky 2018, Mandarins Drum & Bugle Corps 2018, Mandarins Drum & Bugle Corps 2019, The World Championship winning Broken City Percussion Ensemble in 2019, Broken City 2020, and will be marching the Blue Devils Drum Corps in the year 2021!

When she is not occupied with music she enjoys reading, video games, exercising, hanging out with friends, & eating good food!

**[other staff bio information pending]**

## Junior Staff

The 2020-21 junior staff includes the following students:

Drum Major – **Gibson Smith**

Assistant Drum Majors – **Heewon Sophie Lee, Christian Ortega**

Captains:

- Battery – **John Gabriel "Gabe" Salas**
- Front Ensemble - **Angeli Rozul**
- Color Guard – **Brianna Pineda**
- Brass – **Erik Markarian**
- Woodwind – **Diana Carillo**
- Quarter Master – **Julie Kang**
- Truck – **Christian Ortega**

## Alma Mater

Proudly sung by Hoover High School students, alumni, teachers, and parents, the Hoover Alma Matter is often the closing ceremony of many rehearsals and competitions.

### ***HAIL ALMA MATER***

*WHERE THE IN-DIAN AND THE SPAN-IARD,  
IN THE DAYS OF LONG AGO,*

*'NEATH THE HEIGHTS OF MT. VER-DU-GO,  
ROAMED THE VALLEY WIDE AND LOW,*

*NOW STANDS OUR AL-MA MA-TER,  
IN HER MA-JES-TY A-GLOW;*

***HAIL AL-MA MA-TER, HAIL HOO-VER HAIL!***

*MAY HER NAME BE EV-ER HON-ORED,  
AND OUR LOY-AL-TY STAND TRUE,*

*MAY SHE RISE A-BOVE THE HILL-TOPS,  
IN HER GLO-RY EV-ER NEW.*

*OH HAIL, ALL HAIL TO HOO-VER,  
MAY THE LAND HER BAN-NERS VIEW,*

***HAIL AL-MA MA-TER, HAIL HOO-VER HAIL!***

## Contact

The following includes the main contact information related to HIM:

Herbert Hoover High School  
**Dr. Jennifer Earl, Principal**  
651 Glenwood Road  
Glendale, CA 91202  
Phone: 818.242.6801  
Fax: 818.247.8825  
Web: [www.hooverhs.org](http://www.hooverhs.org)

Herbert Hoover High School  
**Mr. Bryan J. Lackey**  
651 Glenwood Road  
Glendale, CA 91202  
Phone: 626.536.6801  
Email: [BLackey@gusd.net](mailto:BLackey@gusd.net)  
Web: [www.hooverband.net](http://www.hooverband.net)

Hoover Band Boosters  
**Harkmore Lee, President**  
Email: [Harkmore.Lee@gmail.com](mailto:Harkmore.Lee@gmail.com)  
Phone: 818.641.6826



## STUDENT PARTICIPATION AND RESPONSIBILITIES

*(note: The following sections cover policies and conduct, most of which applies in any situation, but some of which is specific to the normal, in person experience. Specifics of online instruction are covered later in this handbook.)*

Hoover Instrumental Music is the most visible performing program at Hoover High School. We have the responsibility to uphold the tradition of excellence that former students of the program worked very hard to earn in the past several years.

Every student, in any ensemble, during any event or performance, **including online and on social media**, is required to act responsibly and professionally in accordance with our icon words; Integrity, Loyalty, Work Ethic, Stick-to-it-ivness, Punctuality, Class, Dignity, and Passion.

### Conduct

The success and enjoyment of participation in the ensembles of HIM depends on the combined efforts of all members. The considerate treatment of fellow students, instructional staff, and Booster members enhances our time together. Each member's expressed individual attitude about participation, either negative or positive, affects everybody within sight or earshot.

**HTMB NOTE:** Every individual must attend 100% of Band Camp. If you are not in attendance, you will NOT have a spot in the show. If transportation is a problem, please arrange a ride to and from camp ahead of time, or set up a carpool.

The following conduct elements are required and expected from each student, as applicable:

#### Safety & Security

- While on free time at an event, it is recommended that students stay in groups of three or more for their safety. At the conclusion of an event, stay with the group and listen carefully for instructions.
- No student may be in any music facility without an adult staff member on duty.
- Fixing doors to gain entry after the staff (or substitute teacher) has left, or hiding to avoid detection at closing time is a serious offense and will result in expulsion from all Hoover Instrumental Music ensembles and classes.

#### Behavior

- Please be a positive inspiration to those around you.
- Always applaud at the end of another unit's program because they work as hard as we do and deserve our support.
- As a member of Hoover Instrumental Music and its performing ensembles, we are in the spotlight of the school and the community. Because of our many public performances, each member must demonstrate the highest level of behavior and maturity, both in and out of performance attire. We represent our school, community, and family. We must display pride in ourselves and the people we represent in everything we do. We are the very public face of Herbert Hoover High School. Any student bringing dishonor to themselves, Hoover Instrumental Music, or our school by violating major school or program rules, can and will be removed from the group.

- During the first 10 minutes of HTMB rehearsal Junior Staff will lead warm-ups. Strict attention to these leaders is mandatory. Any member who is not in the proper position at the beginning of each rehearsal will be considered tardy.
- POWER OF THE PODIUM: When the Director or ANY of his assistants take charge, all other activity will stop. The courtesy and respect given the director will be granted to any person in charge. For instructions to be understood and for progress to be made, clear communication is a necessity. Therefore, when being addressed, all talking must stop and full attention must be given to the staff member.
- The use of cell phones will be limited to use as tuners, metronomes, and the video recording of adult trespassers on campus, unless otherwise directed by a staff member.
- Students will stand when any adult enters the rehearsal hall as a gesture of courtesy and respect.
- All school and instrumental music staff members will be addressed as they wish to be addressed, as we will address you as you wish to be addressed.
- No use of profanity is acceptable as a member of Hoover Instrumental Music.
- Students are required to submit forms and monies by the established due dates.
- There will be no inappropriate sexual activity in any HIM facility or on any HIM activity on or off campus.
- The use of intoxicants by any member of our program *at any time, on campus or off campus*, is detrimental to personal health, and is completely unprofessional. Having musicians anything less than completely clear headed disrupts rehearsal, slows learning, and disrespects the time and effort of all those around. As such, use of any intoxicant outside of doctor's orders is prohibited at all times to members of the program. If any student comes forward of their own volition and asks for help with a chemical problem, they will face no consequences from the director or school administration. I will connect the student with the multitude of counseling and addiction services available here at Hoover, and do everything that I can personally do to help. However, any student that does not come forward on their own and is caught in possession of any drug, alcohol, or tobacco materials or paraphernalia they may face consequences up to and including removal from the entire program for the rest of the school year, or the duration of their time at Hoover, at the discretion of myself and administration.

### Equipment & Supplies

- Please handle only equipment that belongs to you or for which you are responsible. All personal business (e.g., changing clothes, getting equipment, using restrooms, making phone calls, etc.) is to be completed prior to the beginning of each rehearsal.
- No percussion instrument shall be used as a table. Nothing is allowed on top of the percussion equipment.
- All students will perform a One Minute Check prior to leaving the music facilities to ensure all personal items are put in proper places.
- Any personal item left in the music facilities will be placed in the lost and found (located in the foyer next to the double doors). Items unclaimed after 24 hours will be thrown out.
- Chairs and music stands are to be stacked at the end of every rehearsal.
- Black chairs never leave Rehearsal Hall 3303.
- Instrument cases may not be left on the storage room floor. Empty cases must be returned to the storage cabinet with the doors completely closed.

- Members will take all necessary supplies to every rehearsal: lanyard, water, pencils, music, instrument, and equipment.
- Playing of instruments to and from the rehearsal field is NOT ALLOWED.

### Facilities

- The Rehearsal Hall (Room 3313) is our home away from home. Because this area is used by approximately one hundred people daily, it MUST BE KEPT CLEAN AND ORDERLY. As our space is limited, and the hall is used by several ensembles each day, students MAY NOT use the rehearsal hall as a personal locker. Student Instruments and music may be stored in designated areas of the rehearsal hall. All other personal items are the responsibility of the student.
- *Food and drink:* There is no eating or drinking allowed in the practice rooms or instrumental storage room. Eating in the main rehearsal hall is allowed until it is demonstrated that students are leaving a mess.
- *Office etiquette:* If my office door is open, please feel free to enter. If my office door is closed, please do not knock unless it is a serious emergency. If I have closed my door chances are very good I am in a private meeting, and I will address you as soon as I am able. Office equipment, such as the telephone and computer may be used only by designated individuals or with permission of the Director. Do not ask to print homework.

### **Grades and Attendance**

The primary objective of this course is for you to learn and enjoy playing music, but since this is a class, a grade must be earned. Grading policy for all ensembles is as follows:

- ✓ **50% concert attendance**-attendance at all performances is REQUIRED, and you **must** attend the concerts each semester to receive a grade of “C” or higher. This portion of your grade includes all concerts, after school rehearsals for concerts, competitive events, traveling performances, field trips, sectionals, and weekly after school practices.

*Sectionals:* During the second semester each section will be required to have a sectional once per week. You are required to attend any assigned sectionals, and they will count as part of your grade.

*Non-class rehearsals:* In addition to the regular Monday, Wednesday, and Friday rehearsals for marching band, additional rehearsals outside of class time may be assigned on an as-needed basis. This will most likely be true immediately before a concert, or any other event where ensembles that meet in different class periods combine.

*Field trips:* Throughout the course of the year we may have opportunities to travel off campus to see professional or college music performances, to visit colleges of music, or to compete. Attendance at all of these events is required, and will be counted as performance grades.

*Excusals from performances:* Excusals from performances, sectionals, and after school rehearsals are granted on a limited, case by case basis ONLY for serious emergency, illness, or other severely extenuating circumstance. A funeral is an example of acceptable reason for missing a performance; a birthday party, quinceñera practice, or

"I forgot" is **not**. You have the calendar several months in advance, and as the elite musicians of the school you are expected to set the example for the incoming junior high musicians that will become part of you. **PLAN ACCORDINGLY.**

*Tardy/Early leaving policy:* **Any student that arrives late to or leaves early from any performance, sectional, or after school rehearsal, or leaves early will receive half (50%) credit for that event in their grade.** The only exceptions to this are serious emergency or extenuating circumstance arranged **in advance** with the director. Such exemptions will be granted on a limited, case by case basis. You are given the calendar of events very far in advance, and it is your responsibility to plan accordingly. Punctuality and commitment to the entire event are VITAL parts of being professional.

- ✓ **25% tests and large projects**-These will include playing tests, written tests, and research projects given throughout the year. **PRACTICE AT HOME EVERY DAY.**
- ✓ **15% homework/classwork/written** assignments-This portion of your grade will include most of your writing assignments, including listening assignments, as well as as any parent/guardian contact letters and any other homework assignments. At this point in your development you know that if you want to get better at anything (video games, sports, cooking, or math, just to name a few), you have to get out there and do whatever it is you want to be good at. Music is no exception. If you want to play well, if you want to have the most fun possible, you'll have to put in the time with your instrument. **Every instrument is required to go home and return every day, including weekends and vacations.** The only exceptions are tuba, string bass, percussion, and situations where the student verifiably has an instrument at home. Tubists, bassists, and percussionists are still expected to regularly practice on their own at lunch, snack, or after school, and are required to take instruments home during vacations to continue fostering good individual development.

**LATE WORK POLICY: All assignments are expected to be turned in on time.** With the exception of final and midterm exams, any non-performance assignment-test, playing test, homework, project, etc.-that is turned in ON TIME, before the given due date, may be redone an unlimited number of times for full credit until the end of the semester. Any assignment that is turned in late will lose 10% credit per *calendar, not class* day that is late, to a maximum of 50% credit. Exceptions for illness or serious extenuating circumstances will be granted on a limited, case by case basis at my sole discretion. Missed performances are covered in a prior section.

- ✓ **10% participation and subjective measure**-In any group, or band, or class, how well you play is only part of the total picture. Part of your grade is based on preparation, personal improvement, and contributions to the program throughout the year.

It is the student's responsibility to notify the Director before she/he misses a rehearsal or performance and to explain the reason for the absence. If the student is ill and will miss any Band/Orchestra/Guard rehearsal, please leave an e-mail message at BLackey@gusd.net or texting the instructor (Mr. Lackey or Mr. Baker) as well as calling the attendance office.

## **Class Withdrawal**

Instrumental music students make an academic school year commitment to the ensembles they

have freely elected to join. Withdrawal from ensembles is not allowed.

### **Sharing With Other Activities**

I firmly believe that high school is the time for students to explore many different interests and to discover what might be of interest to them. As such, I encourage the sharing of instrumental music students with all other activities and sports on our campus. However, all of the bands and orchestras are highly competitive, very *busy* programs, and any student joining another activity should understand this. Both myself and the coach/advisor for the other activity should be contacted as soon as possible so that we as the adults can coordinate schedules and rehearsal times to ensure maximum results for both music and whatever we might be sharing with. The student must meet all work expectations and standards for both activities. And, as bands and orchestras are graded classes with many members, I reserve the right to rescind this policy on a case by case basis if the quality of work in either band or the other activity is not up to the expected high standard.

### **Leadership Responsibilities**

Students who take on the responsibility of leadership should remember that a leadership position is one of service. The student should be motivated by an increased desire to offer more to the program than the average member as well as a desire to play a larger role in building a superior ensemble.

Student leaders should expect that they may be required to arrive earlier and leave later than the rest of the members of the ensemble. Student leaders will be expected to give of their own time to help other members of their section reach their potential by offering extra assistance as needed. Student leaders should prepare themselves to be role models of the highest character and exhibit musicianship skills worthy of emulation by other members.

Student leaders will be required to participate in an off campus leadership camp as well as attend a local drum and bugle corps show as a leadership team. Leaders will attend all HTMB events as scheduled including CIF playoff games. Student leadership will also play an active role in recruitment, including maintaining a presence at, and a good relationship with, our feeder programs. Fulfillment of these duties will be tied to the grade of the HTMB or other music class that the student is participating in for a given semester.

Failure to successfully complete all expectations will result in a lower grade or removal from the program. There is no other program on campus that offers as valuable and varied leadership experience as holding a student leadership role in the Instrumental Music Program.

Student Leaders are expected to:

- Protect the band/ensemble
- Be aligned with the teachings and philosophies of the director and staff
- Act as a bridge for communicating the goals and concerns of the director and staff to the membership, and vice versa
- Be a role model by being a great member
- Embody the Icon Words
- Communicate to members via phone calls, emails, reminders, etc.

- Perform check-offs for music
- Give extra help to members
- Be positive and supportive of members
- Plan small group informal social events

Student Leaders are NOT to:

- Be anything but supportive of the band/ensemble and staff
- Do or say ANYTHING different from the director or instructional staff or contradict them
- See themselves in a position of power
- Expect any special treatment for being a leader
- Be unprepared (Flake)
- Be late (Flake)
- Show lack of respect for self, school, band/ensemble, or leadership
- Be anything but their best

## **Recognition**

The success of students in Hoover Instrumental Music is built on the talents and skills of each individual member. In addition to awards for outstanding achievement, students are recognized in the following categories in each ensemble:

- HTMB Flying H Year Patch (Marching Band Only),
- Outstanding Freshman/Sophomore/Junior/Senior
- Rookie of the Year
- Golden Foot
- Outstanding Musician
- New Instrument
- Director's Award
- All Southern Honor Band/Jazz/Orchestra Membership
- and other awards as deemed appropriate by the director and staff

Students are recognized and thanked for their contributions at an awards banquet at the end of the year. In the past few years, the year-end awards banquet has become an elegant tradition of celebration for the program's many achievements. This event is organized by the HIM Boosters organization and is held in a local banquet hall accompanied with a full-course dinner attended by parents, staff, and students for an admission fee.

## **Transportation**

Transportation to and from most performances is provided through the Glendale Unified School District. All students are required to travel with the group. Students are also required to return with the group to assist in unloading and storage of equipment. Group transportation also provides important preparation time for members, which helps develop camaraderie and ensemble unity. The Director, prior to an event, must approve individual schedule modifications.

## Attire

### HTMB Attire

- Comfortable clothing allowing movement must be worn to rehearsals. Improper selection of clothing will not alter your obligation to participate in class activities.
- Tennis Shoes are ALWAYS required for rehearsals and practices.
- All rehearsal dress codes are a requirement. Please check the calendar before the rehearsal date for the proper attire.

### Concert Attire

Required attire for all indoor concerts, festivals, non-marching competitions, and community and recruitment events, unless otherwise noted, is as follows:

#### FOR THE GENTLEMEN:

- white, LONG SLEEVE, button down dress shirt
- BLACK dress slacks
- belt
- BLACK dress shoes (NOT tennis shoes)
- black socks
- neck ties

#### FOR THE LADIES:

Ladies have a bit more discretion as to attire, with the general of being semi-formal, and being professional. They should wear black dress shoes and either wear white tops and black bottoms, or all black, such as

- black concert dress
- black pantsuit
- black skirt (below the knee)/white blouse
- etc.

Women may, at their discretion, also wear the same attire as the gentlemen.

*Shoes:* Musicians of all genders are required to wear black dress shoes at all formal performances. However, I do recommend flats rather than heels due to safety concerns.

*Makeup:* I recommend, though do not require no makeup during performances for wind players as it tends to get in and on the instruments.

*Ties:* Any color neck tie may be worn during performances, including those with designs or artwork. However, any designs must be appropriate for school. Bow ties and bolo ties are not allowed. This policy may be amended for specific performances.

*Hair:* Musicians of all genders may present the hair length and color of their choice. However, dye must be completely colorfast when in uniform, such as marching uniforms or band polos. Students will be responsible for the full cost of cleaning, repair, or replacement for any damaged music uniform.

*Facial hair:* Facial hair is allowed, although it must be grown in fully by the current performance.

*Jewelry:* Musicians of all genders may wear jewelry during performances that is small, tasteful, and does not interfere with the playing of their instruments. Any jewelry that does interfere with an instrument, such as large rings, or lip piercings for wind players, must be removed for the duration of the performance.

## **Musical Instruments**

Students are required to bring their instrument and all related accessories (slide oil, reeds, etc.) to all classes, rehearsals, and performances.

Your best option for an instrument such as a flute, clarinet, sax (alto, tenor, bari), trumpet, horn, trombone, or tuba is to purchase a brand name instrument such as a Buffet, Yamaha, Selmer, Bach, Conn, Getzen, or Hoyer. You can consult with the director or your instructor for the best option among the available choices.

Your second best option is to rent an instrument from Charles Music in Glendale. When you visit or call them at 818.242.6597, let them know that you are from Herbert Hoover High School and ask for their best price.

Your third option is to rent a Hoover-owned instrument. Instruments are available on a first-come, first-served basis and need to be coordinated with the director or the instructor.

### **PLEASE NOTE:**

- Students are responsible for their instruments at all times.
- Herbert Hoover High School is NOT responsible for instruments left in the instrument room.
- Students are responsible for maintaining their personal and school instruments in top playing condition at all times.
- Instruments or equipment on loan from the Hoover Instrumental Music department will be checked out to one student at a time.
- The student in possession of a Hoover instrument or equipment is responsible for all maintenance and repair of the equipment.
- If their instrument or equipment is lost or damaged beyond repair, the student is responsible for the replacement of that instrument or piece of equipment.

The recommended mouthpieces and reeds are as follows:

- **Clarinet:** Vandoren M 30, Reeds - Vandoren '3 ½' or stronger, Mitchell Lurie '4' or stronger
- **Saxophone:** Selmer C-Star (S-80), Reeds - Vandoren (medium strength, 3 or harder)
- **Trumpets:** Bach 3 C or Bach 1 1/2 C
- **Trombones & Baritone:** Bach 6 1/2 AL
- **Percussion:** Mallets and Drum Sticks (with stick case or bag)



If you are taking private lessons and your teacher recommends a different mouthpiece, please take your private instructor's recommendation.

## **Expenses (Fair Share Donation, Clothing/Rentals, Travel)**

**No student shall be denied participation in any HIM ensemble based on ability to pay.**

**[Fair share and financial information pending]**

## **Events**

Students will participate in a number of football games, field show competitions, concerts, festivals, and paid gigs throughout the school year. Parents are strongly encouraged to attend these events and provide the needed support.

## **Concerts**

All HIM ensembles perform three formal concerts per year. These free concerts are typically held at Hoover High School's Hayhurst Auditorium starting at 7:00 p.m. sharp. Students have a sound check on stage before the doors open to the audience. Tentative dates are provided in the calendar later in the handbook.

Students must be dressed in proper performance attire, as noted in this handbook and the band calendar, and bring their instrument, music in black folders, and anything else needed for the performance.

Parents are strongly encouraged to attend these free concerts and heartily cheer and support student's efforts. Concert are relaxed and enjoyable music evening for all friends and family.

## **Festivals/Paid Gigs**

Herbert Hoover Jazz (HHJ) performs in various community events for a minimum fee of \$500 per event. The Principal's Own, Tornado Winds, and Hoover String Orchestra participate in judged festivals sponsored by our own district and others that are governed by the Southern California School Band and Orchestra Association.

HHJ is booked to perform in events which are typically held at local parks, golf courses, and businesses. The dates and times of these performances vary and announced are by the director as soon as available.

Students must follow the standard HIM performance attire for their ensembles for each given event. Transportation options may vary and depend on the location and the timing of the event. Students typically provide their own transportation to and from jazz, winter line, and winter guard events.

Parents are encouraged to attend these events which are usually free and open to the public.

Money earned by HIM ensembles from paid gigs are used entirely to pay for HIM's expenses. Parents are encouraged to work with the director to book additional performances for their customers, businesses, or organizations as a way of fundraising for HIM.

# CONDUCT AND EXPECTATIONS FOR DISTANCE (ONLINE) LEARNING

## General Overview

Because of the safety concerns over Covid-19, all schools in Glendale Unified will begin the year in distance learning. This presents both a unique challenge for instrumental music, as well as a unique opportunity. Unfortunately for a time we will lose the ensemble experience and all that comes with it: the camaraderie, the energy of rehearsing together, and the thrill of group performance and competition. However, free of the temporal pressures of a competitive and busy community performance schedule, we have the time to explore new facets of music, to expand our skills as individual musicians, and to be prepared to return to the rehearsal hall and the marching field stronger than ever before.

All ensembles will be presented online, in a combination of playing assignments, written work, projects, and small group instruction. Some aspects of this will be standard for everyone-listening assignments, recording assignments, music theory assignments, and certain projects and playing skills-while other aspects will be unique to each individual musician. Wind and string players will be under the direction of Mr. Lackey and their section coach. Percussionists will primarily be under the direction of Mr. Baker and Ms. Narelle for their individual development. Guard members will continue working under the direction of Ms. Delaney and will primarily work on developing their own choreography and performance skills, however they will be expected to continue some development on their instruments as well.

Parents, there are special directions for you regarding grades and how best to support your student later in this handbook.

## Schedule

All wind and string players are required to meet in two sectionals per week, which may be up to an hour and a half long each. During these sectionals each member will present what they have been working on for the group, with specific material to be determined by myself and their section coach, in consultation with each student. Sectional times must be determined by the end of the first week of school. Students have great discretion as to the setting of days and times, however once set they are required to attend all such meetings over the course of the school year or until we return to on campus instruction. It is the *student's* responsibility to handle all scheduling conflicts, and absent serious family emergency or illness, reasons such as "I had an emergency meeting for another class", "my family was out grocery shopping", or "I forgot" are unacceptable and may result in loss of credit.

Guard members will meet with me and the guard coach once per week, and attend sectionals on their instrument once per week. As with the wind players, this meeting time must be determined by the end of the first week of school, and while you have great latitude to determine the day and time, once it is set, it is set and you are obligated to be at every meeting. Guard members will present material at every guard sectional, however they will not be expected to present at every instrumental sectional.

Percussionists, both front ensemble and battery, will remain under the direction of Mr. Baker and Ms. Narelle. They will determine your rehearsal schedule and individual goals.

I will call required meetings of each ensemble in full, as well as of the whole program, as needed.

If we are able to return to campus, and pending facility availability, we will have a return to school camp for all musicians in all ensembles. Details will be provided as the situation develops.

We will continue to give three concerts per year, in December, March, and May. During distance learning these will primarily be about showing individual and small ensemble performances. If we are allowed to do so, they will be performed on campus at the Hayhurst Auditorium and livestreamed. If we are not, videos will be compiled and presented online. Dates and date windows are listed in the calendar later in this handbook.

## **Conduct And Expectations For Online Instruction**

During online instruction all Hoover musicians are expected to maintain the same high standards of conduct and achievement that they always have, however there are also additional norms that are unique to the online experience that must be observed to provide the best use of all of our time, and the best results for you as a developing performer.

- All HIM members **MUST** have an instrument (*and* guard equipment for guard members) at home and practice every day. While I know that some of you face challenges in practicing at home, including younger siblings, older relatives, or disapproving neighbors, there are no exceptions to this. Students that play multiple instruments must have all necessary instruments at home and are expected to practice all of them regularly. We don't know how long we will be online for, and it is unacceptable for a member of any ensemble to halt their development. Please make appropriate arrangements to transport an instrument home if necessary and to practice every day.
- All members should log into an online sectional at least 5-10 minutes in advance. URLs will be provided well in advance, and sectional urls, once determined, *will remain the same for the duration of online instruction*. It is the responsibility of each individual member to know their required meeting times and make all necessary arrangements to attend. The only excuse for missing is serious family emergency or illness.
- All members will clearly show themselves on video so that instructors and students may assist them best. All students will be in school appropriate attire when on video, and no beds will be visible when attending a video meeting.
- All members will come prepared to every sectional and class meeting. We as staff will communicate expectations and goals clearly, and it is your job to work hard and meet those expectations and goals. "I didn't practice this week" is NOT acceptable. Sectional attendance will count as part of your grade as per the sectional attendance policy and the tardy policy.
- All members are expected to handle their technology situation in advance. They should be familiar with how to connect to video conferences both on a desktop/laptop computer and their phones. They should know how to tether their phones as backup

hotspots should their home internet experience technical difficulties. And, given that all google meetings also include a phonecall option, they should have their sectional meeting phone number prepared as a backup of last resort. If you do not know how to do any of this, please ask me and I will be very happy to instruct you.

- All members will give *active, detailed, and constructive* feedback to their peers. This does not mean that every piece of feedback needs to be blind praise, but it does mean that all feedback should be about the music, should be supportive, and when critical should offer not only accurate diagnosis of problems or shortcomings, but also good suggestions for solutions and ways forward.
- Members that are in multiple ensembles must attend separate sectionals for each ensemble. This is true whether you play the same instrument or different instruments in each group.
- Playing tests must be submitted as *video*, not audio only, unless otherwise noted. Playing tests on memorized material must be filmed in such a way that the instructor can clearly see you are performing from memory.
- All assignments are expected to be submitted on time, and will continue to be governed by the late work policy. Recital Projects, which will be the online equivalent of concerts, will be covered by the concert attendance policy. All due dates will be clearly posted in advance, and it is your responsibility to check with me if you have questions or are unclear about anything.
- Standard concert attire remains in effect during online instruction. If we are allowed to host our concerts on campus, then we will dress formally on campus; if we present on video then we will be well dressed on video. Guard presentations should be presented in attire appropriate to the performance, and appropriate for school.
- Excessive unexcused absences from sectionals and/or excessive missed assignments may result in consequences up to and including removal from Hoover Instrumental Music.

## **Curriculum And Goals For Online Instruction**

The focus of online instruction will be to develop our individual skills as musicians and broaden our musical horizons, so that when it is safe to return all of our ensembles will be stronger and all of you will be much better prepared to walk your own musical paths. This will include, but not be limited to, the following:

- Regular listening assignments, to develop critical listening skills, to give us good models for tone, phrasing, technique, and musicality, and to have an enjoyable experience listening to good music
- Instruction in basic recording and sound engineering techniques, both for their own sake and to present playing assignments in their best light
- Learning music theory and the basic principles of music composition
- Developing or reviewing fundamental technical skills on our instrument, such as scales, arpeggios, and rhythmic literacy

- Developing an individual plan for instrumental development that includes appropriate solo literature, tone development, sight reading skills, and exploring music that is enjoyable to each musician
- Developing marching technique to the extent possible in an online environment
- Completing projects that broaden our musical horizons
- For jazz band members, development of the vocabulary of jazz, especially improvisation and learning jazz standard tunes
- And for guard members, developing choreography skills for individual and group performance, as well as continuing to refine movement technique and spinning ability with flags and other equipment.

## **Performances**

We will continue to present our musical performances to the public during online instruction. What form this will take will be determined by what public health concerns allow. At the moment I expect each member to present a recital project three times per year, which coincides with our normal three concerts per year. This recital project will most likely consist of videos of 2-4 solo or small ensemble (duet, trio, etc.) pieces. Use of backing tracks is acceptable, and especially encouraged for jazz band members. If public health allows, each member will present one piece per concert on campus for livestreaming. Members in multiple ensembles will generally be required to prepare multiple recital projects. As stated earlier in the handbook, standard concert attire will remain in effect for recital project presentations and on campus performances, with guard members required to dress appropriate to their performances. Further details will be more forthcoming as the situation in the wider world develops.

## **Awards Recognition**

Both of our awards recognitions-our senior plume ceremony that happens at our HTMB Home Show and our end of the year Awards Banquet-are beautiful and vital parts of the HIM experience. I hope to continue both to the greatest extent possible, even during online instruction. Exact details will be determined as the public health situation develops, however if in person ceremonies are not possible this may include virtual awards ceremonies and recognition. Seniors will continue to receive their ceremonial plumes based on their years of service. I reserve the right to combine the senior marching recognition with the end of the year awards recognition as necessary.

## **Challenging Certain Assignments**

The first set of recording assignments may be challenged by students who are already familiar with recording software. Any student who wishes to challenge should contact me; I will review their work with them and if they have the skills they need I will give them full credit on all of that set of recording assignments. I may offer challenges to other assignments throughout online instruction as circumstances permit.

## **Grade Reporting, And How Best To Support Your Student In Music**

All assignments will be posted in Google Classroom and reported in Q. As such all students are required to register for the Google Classroom for every ensemble they are a part of and check it daily for updates, and parents are strongly encouraged to join their students' Google

Classrooms and check their progress regularly. However, online instruction and differentiating instruction properly for all of the different instruments and ability levels does present some reporting challenges.

Some assignments, especially listening assignments and sectional attendance, will be due very close to when they are assigned, like homework assignments in any other class. Other assignments, especially skill passoff playing tests, won't technically be due until the end of a quarter or semester. And some of those will show up in Q for every student, but won't be required of every student. As such, while I will make every effort to keep Q updated and excuse students from assignments they are not responsible for (as well as note who is responsible for each assignment in the assignment description) the grade percentage in Q may not always be 100% accurate. Please feel free to contact me at any time for specific details about your student (or yourself if you are a student).

Every wind and string player is expected to complete all skill passoffs in each semester. Guard members will have lessened requirements on their instrument, while percussion skill assessments will be conducted in consultation with Mr. Baker and guard assessments will be determined in consultation with Ms. Delaney. However, wind and string passoffs may be completed at any time up until the specified due date. I reserve the right to adjust individual requirements based on the student's ability level and improvement over the course of the semester.

Finally, to all parents, I know that many of you will face significant challenges during online instruction, from work challenges to dealing with multiple children, neighbors, space constraints, health concerns, and more. I know that creating spaces for your students to have some privacy and focus during their classes-while maintaining your own work life-may be very difficult. I am very sympathetic and you all have my best wishes during this time. However, the only way your student will succeed in this environment is if they have an instrument at home and **practice every day**. In a normal marching season students would be receiving upwards of five to six hours of music instruction every day. In this time, I am asking for an hour and a half to two hours of practice per day, which can be split into multiple sessions. It is the only way your student will be able to complete the assignments that are set out for them, it is the only way they will be able to continue to develop as a musician, and it is the only way that we will all be ready to return better than ever.

Thank you so much for your assistance.

## MUSIC ENSEMBLES

Hoover Instrumental Music includes the following performing ensembles that students can choose based on their musical and performing preferences.

Please note that each year HIM ensembles may attend one or more learning opportunities and/or performances that will require additional expenses for transportation and other items. Each HIM member should anticipate at least one trip in a typical season.

***This information covers the ensembles as they would function under normal, on campus circumstances. Information about online instruction is provided later in the handbook.***



### Hoover Tornado Marching Band (HTMB)

Listed as “Band” in the course catalog, the Hoover Tornado Marching Band (HTMB) is Hoover High School’s award winning marching band which travels and competes throughout Southern California.

The HTMB is a prestigious group comprised of dedicated, hard-working young musicians and dancers who develop and perform a field show for competition. HTMB includes winds, percussion, and color guard students who perform at football games, field tournaments, pep rallies, and various campus and community events.

All students are welcome to join HTMB as no prior experience of any kind is needed. The HTMB may be repeated for credit, but is offered in fall semester only. In the second semester the band transforms into *The Principal’s Own* Concert Band. Participation in second semester *Principal’s Own* (zero period “band”) is required.

Marching Band is a strenuous physical activity. To improve physical endurance, students will stretch, work out, and perform calisthenics. Any student with limiting medical conditions must provide the Director with a doctor’s note detailing those conditions and limitations. A student’s level of participation may be affected by such circumstances.

<b>Grade Level</b>	9 <sup>th</sup> to 12 <sup>th</sup>
<b>Prerequisite</b>	Successful completion of HTMB Band Camp
<b>Co-requisite &amp; Period</b>	<p>Brass, woodwind, percussion and color guard students <b>MUST</b> also co-enroll in one of the following ensemble classes as appropriate:</p> <ul style="list-style-type: none"> <li>• Period 0 - Band (<i>Principal’s Own</i>) 2<sup>nd</sup> semester</li> <li>• Period 1 - Concert Band (Tornado Winds) Woodwinds &amp; Brass</li> <li>• Period 3 - String Orchestra (<i>Hoover String Orchestra</i>)</li> <li>• Period 5 - Jazz Band (<i>Herbert Hoover Jazz</i>) By audition or invitation only</li> <li>• Period 9 - Drum Corps/Color Guard (<i>Hoover Winter Line/Hoover Winter Guard</i>)</li> </ul> <p>Percussion and Color Guard students <b>MUST</b> enroll in 9<sup>th</sup> period Drum Corps/Color Guard class; placement in which is subject to audition and sole discretion of the director.</p>
<b>Fair Share Donation</b>	[fair share information pending]





## Principal's Own (PO)

This ensemble is listed as "Band" in the course catalog. In the second semester the zero period Hoover Tornado Marching Band (HTMB) transforms into The Principal's Own Concert Band - a formal concert band that performs indoors on stage. This ensemble will perform in concerts at Hoover High School, including graduation, along with recruiting events, local and regional festivals and may take trips as necessary.

PO is open to all students interested in learning and improving their instrumental music skills. This group will review HTMB material, as necessary, during the fall.

There are no optional rehearsals or performances. All members must attend all services.

<b>Grade Level</b>	9 <sup>th</sup> to 12 <sup>th</sup>
<b>Prerequisite</b>	Successful completion of HTMB in the first semester
<b>Period</b>	Zero
<b>Required Attire</b>	Concert attire as listed earlier in this handbook



## Tornado Winds (TW)

Listed as concert "Concert Band" in the course catalog, Tornado Winds is open to all woodwind and brass players.

The Tornado Winds is a course focusing on the learning of foundational skills required to master a wind instrument. This course is centered on preparation of concert band music, as well as preparation of audition materials for the All Southern California Honor Wind Ensemble and All Southern California Honor Concert Band. The Tornado Winds will perform at graduation and other events on the Hoover campus, as well as in band and orchestra and solo and ensemble festivals, and may take trips as necessary.

There are no optional rehearsals or performances. All members must attend all services.

<b>Grade Level</b>	9 <sup>th</sup> to 12 <sup>th</sup>
<b>Prerequisite</b>	Successful completion of HTMB in the first semester
<b>Period</b>	First
<b>Required Attire</b>	Concert attire as listed earlier in this handbook



## Hoover String Orchestra (HSO)

This ensemble provides mature students with the opportunity to perform challenging literature while refining their instrumental music skills. Instructor's approval is required to join HSO.

This ensemble will perform in concerts at Hoover High School, community events including graduation, recruiting events, local and regional festivals and may take trips as necessary. There are no optional rehearsals or performances. All members must attend all services.

<b>Grade Level</b>	9 <sup>th</sup> to 12 <sup>th</sup>
<b>Prerequisite</b>	Instructor's approval and current or previous enrollment in the HSO
<b>Period</b>	Third
<b>Required Attire</b>	Concert attire as listed later in this handbook
<b>Fair Share Donation</b>	[fair share information pending]



### **Herbert Hoover Jazz (HHJ)**

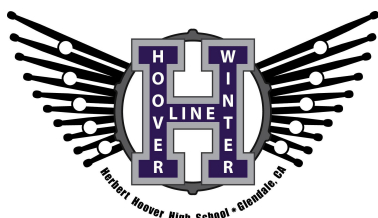
This elite ensemble works on acquiring the skills and knowledge required to perform outstanding jazz literature. The award winning HHJ has participated in festivals, community events, and concerts on campus.

Placement in this group is by audition or invitation and/or the discretion of the music director.

The majority of HHJ's performances are scheduled during second semester and will include paid gigs that generate funds to pay for the program's expenses. Subject to availability and director's approval HHJ is available to perform at corporate or community events and private parties starting at \$500 per event.

This ensemble will may take trips as necessary. Performance at HHS graduation is one of the final exams for this class. There are no optional rehearsals or performances. All members must attend all services.

<b>Grade Level</b>	9 <sup>th</sup> to 12 <sup>th</sup>
<b>Prerequisite</b>	Placement only by audition, invitation, and/or discretion of the music director
<b>Period</b>	Fifth
<b>Required Attire</b>	Concert dress as listed later in this handbook AND the Hoover Jazz vest. All members are required to purchase this vest, which costs \$30. In the event of financial inability to purchase the vest, the HIM Boosters will cover the cost.



## Hoover Winter Line (HWL)

The award winning Hoover Winter Line (HWL) offers students a well-organized program in learning percussion instruments including mallets, pitched and non-pitched percussion, and auxiliary instruments.

In the first semester, the class focuses on the marching band field show. In the second semester students learn and perform an indoor show. Students who have participated in drum line or front ensemble during the HTMB season are expected to continue in this ensemble during second semester.

In addition to school performances, HWL will compete on weekends at local and regional tournaments, as well as in recruiting events and graduation. This ensemble will take trips as necessary. There are no optional rehearsals or performances. All members must attend all services.

<b>Grade Level</b>	9 <sup>th</sup> to 12 <sup>th</sup>
<b>Prerequisite</b>	Placement only by audition and/or discretion of the music director
<b>Period</b>	Ninth
<b>Fair Share Donation and Equipment</b>	<ul style="list-style-type: none"> <li>• <b>Fair-share Donation:</b> TBD (approx. \$0 to \$980)</li> <li>• <b>Clothing, uniform and trip expenses</b> to be announced once the program and trips are planned and scheduled. All clothing items that have been fitted for the student remain the financial responsibility of each member as they cannot be returned back to the supplier, whether the student has withdrawn from the class or not.</li> </ul>



## Hoover Winter Guard (HWG)

The award winning Hoover Winter Guard (HWG) offers students an inspirational opportunity to develop technical ability and skills using flags, sabers, and rifles, as well as dance and other interpretive movements.

In the first semester, the “Color Guard” performs with Hoover Tornado Marching Band. In the second semester, the “Winter Guard” learns their own show and perform at indoor competitions throughout Southern California. Students who have participated in the “Color Guard” during the HTMB season are expected to continue in this ensemble during second semester.

In addition to school performances, the Guard will travel to compete on weekends at local and regional tournaments, as well as in recruiting events. There are no optional rehearsals or performances. All members must attend all services.

<b>Grade Level</b>	9 <sup>th</sup> to 12 <sup>th</sup>
<b>Prerequisite</b>	Placement only by audition and/or discretion of the music director

<b>Period</b>	Ninth
<b>Fair Share Donation and Equipment</b>	<p>Requirements to be determined by the instructor.</p> <ul style="list-style-type: none"> <li>• <b>Fair-share Donation:</b> TBD (approx. \$0 to \$700)</li> <li>• <b>Clothing, uniform and trip expenses</b> to be announced once the program and trips are planned and scheduled. All clothing items that have been fitted for the student remain the financial responsibility of each member as they cannot be returned back to the supplier, whether the student has withdrawn from the class or not.</li> </ul>



### The Twisters

The Twisters is a second semester, award-winning, high-energy, and pops-oriented group. The Twisters provide energy, entertainment, and a home court advantage for our Varsity Basketball team during the games.

All students are welcome to join these rabid Hoover fanatics. The band plays assemblies and services for the school, as needed. This group uses no color guard, battery, or front ensemble percussion. The Twisters is not a class, and is not part of any for-credit course.

The call times listed on the band schedule include a rehearsal, approximately 2 hours before game time. There are no other regular rehearsals. Games run approximately 2-2.5 hours.

The Twisters are outfitted in our well-known “H” T-Shirt which will be ordered toward the end of the first semester.

<b>Grade Level</b>	9 <sup>th</sup> to 12 <sup>th</sup>
<b>Prerequisite</b>	None – Open to all students
<b>Period</b>	During Varsity Basketball games as posted
<b>Attire</b>	<p>Condition of membership and performance in The Twisters is the purchase of a Twisters T-Shirt. This is the uniform of the band, and no other shirt will be used as a substitute. No member will be allowed to perform out of uniform. In cases of financial inability to purchase the band T shirt, the HIM Boosters will cover the cost.</p>

## HOOVER INSTRUMENTAL MUSIC BOOSTERS (HIMB)

Hoover Instrumental Music Boosters (HIMB) is a volunteer organization dedicated to positively supporting the goals of the Hoover Instrumental Music (HIM) program at Herbert Hoover High School.

### Mission Statement

The mission of HIMB is to provide positive support for HIM program as it enhances the lives of the HIM students.

HIMB members work to enable the band director and the instructional staff in providing the HIM students the best possible educational experience by:

- **Providing financial support.** The members ensure the financial stability of HIM by planning, organizing, and implementing various fundraisers.
- **Volunteering their skills and resources wherever and wherever needed.** The members serve the needs of HIMB and HIM by driving trucks, serving food and water, attending fundraisers, building and moving props, managing events, and performing many other jobs that have to be done.
- **Being *positive* advocates of the HIM program, externally.** The members are expected to communicate the exceptional quality of the program to the community at large.

### Membership

Membership in HIMB is open to all parents and guardians of HIM's current and former students. All members are strongly encouraged to take advantage of the many opportunities available to contribute to the success of HIMB in serving HIM's students. Any other person interested in joining HIMB may become a member upon written request with approval of the HIMB president, HIM director, and school principal.

HIM's standard of excellence depends on parents who become *positive*, active members. *Positive* parents are a vital part of the continued success of HIM program.

**NOTE:** All adult volunteers must adhere to and follow all rules as set forth by the Glendale Unified School District and HIM. No possession of alcohol, illegal drugs or weapons of any kind is allowed. No smoking is allowed on campuses or around students while accompanying students on any trip.

### Meetings

HIMB meetings are held on the first Monday of each month. These meetings are held at 7 PM in Hoover's Rehearsal Hall (Room 3313) and usually last about an hour. All HIMB members are expected to attend this monthly meeting. Meetings will be virtual during the quarantine.

This is a great time to meet other band parents, get the latest news about band activities and accomplishments, and sign up to help with future activities.

Our standard of excellence depends on parents who become *positive*, active members. *Positive* parents are a vital part of the continued success of Hoover Instrumental Music.

## Organization

HIMB offers many rewarding volunteer opportunities to its members. All member's personal and professional experiences can be employed and are much appreciated.

Please contact the president or appropriate member to find out how you can become involved with our program and fulfill your volunteer commitment. We need everyone to help.

HIMB's 2020/21 Executive Board members (with their contact information) are:

- Harkmore Lee (President) – **[booster contact info pending]**
- Narineh Ryan (VP Fundraising) –
- Norma Rustrian (VP Operations) –
- Sylvia Markarian (Secretary) –
- Luiza Sarafyan (Treasurer) –

## **TENTATIVE HIM CALENDAR FOR 2020-21**

*Please note, this may change rapidly if we return to campus*

- **Wednesday, August 19**-first day of school
- **Thursday, December 10**-Winter Concert or Winter Recital Project due
- **Thursday, March 11**-Spring Concert or Spring Recital Project due
- **Thursday, May 27**-End Of Year Concert or End Of Year Recital Project due
- ***Return to school camp pending receiving a safe return date***

## Parental Acknowledgment And Conclusion

Thank you so much for letting your child be a part of the Hoover Instrumental Music program this year, and thank you for all of your understanding and support as we navigate these unprecedented times. While I mourn for what we are missing, I am as excited as ever to watch our amazing musicians learn, grow, develop, and make great music. The final thing I ask of you is to please fill out your updated contact information at <https://tinyurl.com/HIM2020-21Survey>

Filling out the survey is a graded assignment, and acknowledges that you have received this handbook and are aware of the policies and expectations.

It's going to be a great year, and it's a great day to be a Tornado.

Onward!

A handwritten signature in black ink, appearing to read 'Bryan J. Lackey', with a long horizontal flourish extending to the right.

Bryan J. Lackey  
Director Of Instrumental Music